



Wetzel Scholar Program Annual Requirements

Scholar Candidate Name: _____

Advisor: _____

OMS Year: _____

Start Date: _____

Completion Date: _____

On a scale of 1 (least likely) to 10 (positively sure), rate your current likelihood to practice in Missouri upon completion of residency:

1 2 3 4 5 6 7 8 9 10

REQUIRED: All of the following must be completed by the scholar candidate.

1) Responsibilities:

Scholarship Renewal: In writing, notify the Executive Director and Advisor of the desire to renew the scholarship by February 15th annually. Email is adequate.

Date of Notification: _____

2) Member Profile:

Review and update your MAOPS online member profile as needed, but at least annually, by February 15th.

Date(s) of login(s) to review and update profile: _____

3) Academic:

Maintain academic success as verified by the Dean, or their designee via letter.

The date the letter was submitted to the Executive Director: _____

4) Communication:

Active communication throughout the year with the assigned advisor (at least monthly). This is the responsibility of the Scholar Candidate to initiate communication.

Date and method of Communication May:

Date and method of Communication June:

Date and method of Communication July:

Date and method of Communication August:

Date and method of Communication September:

Date and method of Communication October: _____
 Date and method of Communication November: _____
 Date and method of Communication December: _____
 Date and method of Communication January : _____
 Date and method of Communication February: _____
 Date and method of Communication March: _____
 Date and method of Communication April: _____

5) MOAC Attendance:

Attendance at the Missouri Osteopathic Annual Convention, participate in all required events including moderating, presenting education sessions, and/or assisting staff and leadership in various activities. (This is the convention at the end of the candidate year.

Date of Activity: From _____ through _____
 Activities participated in: Chairperson Host/Hostess Moderator
 Participant Presenter Other: _____

6) Board Meetings:

Attend all MAOPS/Wetzel Board of Trustee meetings. Provide verbal reports to the Board regarding progress in the program.

Date of Meeting Participated In: _____ Location: _____
 Date of Meeting Participated In: _____ Location: _____
 Date of Meeting Participated In: _____ Location: _____
 Date of Meeting Participated In: _____ Location: _____

7) Young Physicians Committee:

Actively participate on the MAOPS Young Physicians Committee by preparing for and attending all meetings, reviewing and approving minutes, completing tasks assigned by the Chair, and actively participating in required events.

Dates of meetings participated in: _____

Summary of roles/tasks:

8) Political Action:

Sustain membership in the Missouri Osteopathic Political Action Committee with required annual student donation of at least \$10 by December 1 annually.

Date Donation Made: _____

9) MAOPS COM Chapter:

Membership in the campus MAOPS chapter must be verified by an email from the Chapter President by October 1 annually. (OMS III and IV scholar candidates should maintain membership as well.)

Date Verification letter/email was sent: _____ From: _____

10) Three of the following must be completed by the scholar candidate. Special projects not included in the following options can be used with advisor and executive director approval.

Program Completion Plan:

From the options below, identify the three tasks you will complete, establish deadlines for completion, and develop a budget request for each activity. The plan must be discussed with your Advisor prior to submission to the Executive Director. The plan must be submitted by **July 31st**.

Tasks identified for completion and deadlines for completion:

1. _____

Completion deadline: _____

2. _____

Completion deadline: _____

3. _____

Completion deadline: _____

Date Discussed with Advisor: _____

Date submitted to Executive Director: _____

MAOPS Committee Participation:

Actively serve and participate on at least one other (beyond Young Physicians) MAOPS or Foundation Committee (to be verified by the chair and/or the staff liaison.

Committee(s): _____

Communications:

Actively post to MAOPS social media (Facebook, Twitter) and/or submit content for electronic news and other MAOPS publications. Subject matter must be approved by the Executive Director and/or Communication Coordinator. (Does not include required submissions from other categories.)

Summary of Activities:

Service:

Actively and professionally serve as the MAOPS COM Chapter President during the Scholar year.

Year of service: _____

Verification from campus chapter advisor (email to Executive Director) Sent: _____

From: _____

External Policy Development:

Develop a properly researched and written position paper or resolution for presentation to the Board for consideration. Must work in collaboration with your Advisor and the Executive Director.

Topic: _____

Date submitted to Board: _____

Was it approved? If not, why?

Internal or External Policy:

Develop and chair a Fast Action Team on a topic approved by your Advisor and the Executive Director, to address a topic of need for the organization. You will be required to recruit team members, develop meeting agendas, set timelines for completion, and meet deadlines, with the culmination in a presentation to the Board.

Fast Action Team Name: _____

Team Members:

Purpose:

Dates of meetings:

Summary of team's recommendations:

Date of presentation to the Board: _____

AOA House of Delegates:

Attend the AOA House of Delegates with MAOPS Delegation and participate in all required events, assisting staff and leadership as needed. A written article for a MAOPS publication (electronic or print) based on this experience, must be submitted within two weeks. Attendance must be preapproved by the Executive Director.

Dates of attendance: From: _____ To: _____

Date written article submitted: _____

Professional Growth:

Attend a pre-approved state or national leadership conference and present a verbal report to the MAOPS Board of Trustees and submit an article for a MAOAPS publication (electronic or print). Must be attended with a MAOPS leader, your Advisor, Executive Director, and /or a staff member of MAOPS. Must be preapproved by the Executive Director.

Name of the event: _____

Dates of attendance: From: _____ To: _____

Who did you attend the conference with? _____

Date written article of experience was submitted: _____

Advocacy:

Participate in an advocacy activity preapproved by your advisor and the MAOPS Executive Director. Must be attended with a MAOPS leader, your Advisor, Executive Director, and/or staff member of MAOPS. A written summary of the experience must be submitted within two weeks following the event. Examples include a political fundraiser, Missouri Physicians Advocacy Day, MAOPS D.O.c-A-Day Program, in-district visit with a legislator, hosting a campus forum of legislators, etc.

Name of the event: _____

Dates of attendance: From: _____ To: _____

Who did you attend the event with? _____

Date written summary of experience submitted: _____

Promotion of the Organization:

Host a student, resident, and/or member forum on or off-campus with your Advisor, the Executive Director, and/or an approved MAOPS member or participate in an on-campus MAOPS event with MAOPS leadership. A written summary of the experience must be submitted within two weeks following the event.

Name of the event: _____

Date of program: _____

Who did you host the event with? _____

Date written summary of experience submitted: _____

Special Projects:

Credit can be obtained for completion of other projects preapproved in writing, by your Advisor and the Executive Director. Special projects should address a category other than one already completed.

(Example: If you have already developed a resolution, a special project could not be to develop another resolution.)

Project title: _____

Date approved by Advisor: _____

Date approved by Executive Director: _____

Special Project Description:

Date of completion: _____

Summary of the outcome of the project: